



INFORMATION AND COMMUNICATION TECHNOLOGY

TERMS OF REFERENCE (TOR)

NT020-2025

**APPOINTMENT OF AN ACCREDITED SERVICE PROVIDER TO SUPPLY, INSTALL AND CONFIGURE
CHECKPOINT NEXT-GENERATION FIREWALL DEVICES IN THE NATIONAL TREASURY (NT) NEW
BUILDINGS WITH A THREE-YEAR PROFESSIONAL SERVICES, MAINTENANCE AND SUPPORT
CONTRACT**

CLOSING DATE: 15 JANUARY 2026 AT 11:00 AM

VALIDITY PERIOD: 90 DAYS



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1. INTRODUCTION

The National Treasury (NT) is relocating to the new office space consisting of two (2) buildings (Block A and C) at Riverwalk Office Park in Pretoria. The new buildings do not have dedicated perimeter security appliances. To ensure that the corporate network and organisational assets are secured against evolving cyber-attacks, the NT Information and Communication Technology (NT ICT) is requesting bidding submissions from experienced and certified service providers to supply, install, and configure next-generation firewall devices that are aligned with the existing Check Point technologies currently deployed in other NT buildings.

2. PURPOSE

The purpose of this document is to invite suitably qualified bidders willing to bid for the procurement, installation, and configuration of Check Point devices and provide support and maintenance for three (3) years.

3. SCOPE OF WORK

3.1 Project Deliverables

The successful bidder will be expected to deliver the following:

- Supply the Check Point firewall devices as per the approved specifications.
- Install and configure all hardware and software required according to best practices.
- Integrate the devices with the existing Check Point management server, log server, and the rest of the infrastructure.
- Provide all the licenses required.
- User and administrator training (where applicable).
- Documentation, including system configuration and implementation reports.
- Procure Check Point professional services component.
- Ongoing support and maintenance for a minimum of three (3) years.
- Provide installation costs along with a lead time for the completion of this project.
- Proposals must include provisions for any consumables that may be required to conclusively and successfully implement the proposed solutions. NT will not be held accountable for any additional items that may be identified during the implementation phases in order to conclude successful installation(s).
- Sign a Service Level Agreement (SLA) with the NT for a period of three (3) years.



- Provider certified engineers and project managers in their respective technology. The project managers will oversee the whole project and must have experience in ICT-related projects.

3.2 Solution Requirements

3.2.1 Business Requirements

- Ensure reliable, enterprise-grade network perimeter security.

3.2.2 Implementation Requirements

- Devices must integrate seamlessly with the existing infrastructure.
- Minimal disruption to business operations during installation.
- On-site testing and acceptance sign-off.

3.2.3 Technical Requirements

The table below presents estimated technical requirements.

Table 1: NT Technical Requirements

Description	
Product Name	Qty
2580 appliance. Includes SNBT subscription package and Direct Premium Pro support for 3Y	2
2560 appliance. Includes SandBlast subscription package for 1 year. with SNBT service package for 3 years including: 1x SFP transceiver for 1G Fiber ports- short range (1000Base-SX)- for 2500/9000/19000/29000 and Smart-1 700/7000 series appliances 3 Years	
Product Name	Qty
2560 appliance. Includes SandBlast subscription package for 1 year.	1
Next Generation Threat Prevention and Sandblast for additional 2 years for 2560 Base Appliance	1
SFP transceiver for 1G Fiber ports- short range (1000Base-SX)- for 2500/9000/19000/29000 and Smart-1 700/7000 series appliances	1
Support Type/Period	Qty
Direct Premium Pro For 3Y	1



Direct Premium Pro For 3Y	1
1950x Harmony Browse Advanced - Including Browser-Based DLP, GenAI Security (Preview), Zero-Phishing, Sandboxing & CDR, URL Filtering, Corporate Password Reuse, and Safe Search. with - service package for 3 years	
Product Name	Qty
Harmony Browse Advanced - Including Browser-Based DLP, GenAI Security (Preview), Zero-Phishing, Sandboxing & CDR, URL Filtering, Corporate Password Reuse, and Safe Search. for one user for 3 years	1950
Support Type/Period	Qty
Direct Premium Pro For 3Y	1
Professional Service component Twice a month with - service package for 3 years including: 2x Software & Services 3 Years	
Product Name	Qty
Professional Service component Twice a month	1
Professional Service component Twice a month	1
Professional Service component Twice a month	1
10x CloudGuard SaaS WAF Premium Baseline Package (1 QTY = 12M Requests per year; 1M Requests per month) with - service package for 3 years including: 10x CloudGuard SaaS WAF Premium Bucket 1 (1 QTY = 12M Requests per year; 1M Requests per month) 3 Years	
Product Name	Qty
CloudGuard SaaS WAF Premium Baseline Package (1 QTY = 12M Requests per year; 1M Requests per month)	10



CloudGuard SaaS WAF Premium Bucket 1 (1 QTY = 12M Requests per year; 1M Requests per month)	10
Support Type/Period	Qty
Direct Premium Pro For 3Y	1
Direct Premium Pro For 3Y	1

4. PROJECT RESOURCE REQUIREMENTS

- The Project Manager and Certified Engineer are designated as the key resources for this project, responsible for overall delivery, quality, and adherence to timelines. Only the Project Manager and Checkpoint Certified Engineer will be evaluated, and their qualifications, experience, and performance will be considered critical to the project's success.
- Provision of knowledge transfer to internal ICT staff, including formal training, practical over-the-shoulder skills transfer, and the allocation training credits from the Original Equipment Manufacturer (OEM) or an approved training institution for five (5) technicians. Training may be delivered either online or in-person, as appropriate. Instructor-led training must include the cost of examinations, with one (1) exam attempt provided per technician.

Table 2: Resource Requirements

a) Project Manager
Job Title: Project Manager
Core Description
A Project Manager with a minimum of 5 years' experience in the ICT field and business solutions. The Project Manager will be responsible for ensuring that projects are completed on time, within scope, and within budget, while achieving all defined objectives. The incumbent must effectively manage and coordinate the project team according to their respective roles, oversee project execution to ensure that desired outcomes are achieved, and maintain continuous monitoring and reporting on project progress. Furthermore, the Project Manager must ensure optimal utilisation of resources and alignment of all stakeholder interests throughout the project lifecycle.
Qualifications:
Valid Project Management Certifications



- Minimum of National Diploma NQF6 in ICT and related fields (IT, Computer Science, and Engineering disciplines)

Experience/ skills required:

- Experience in Information Technology management projects.
- Extensive Project Management Skills (Minimum 5 years), Project/Program Planning skills; Financial Management Skills; Scope Management skills; Time management skills, Quality Management skills; Risk and Issue management skills; Project Budgeting skills; Integration Management skills; Human Resource Management skills; Communication skills; Report writing skills.
- MS Office Computer Literacy.
- Experience with full product lifecycle, with understanding of development lifecycle and various technology methodologies that support that lifecycle
- Ability to multitask.
- Assist with any other tasks to be assigned by the management team

b) Checkpoint Security Engineer

Job Title: Checkpoint Security Engineer

Core Description

The **Checkpoint Security Engineer** is responsible for implementing, configuring, maintaining, and optimizing Checkpoint Security Devices and solutions to support the organization's security infrastructure and business continuity needs. The Checkpoint Engineer must have advanced technical expertise in Checkpoint technologies, with strong problem-solving, troubleshooting, and collaboration skills to ensure that the security environment delivers maximum protection, reliability, and value.

Qualifications:

- Minimum of National Diploma/ NQF6 in Information Technology/Computer Science or any related field.
- Checkpoint Certified Security Master Qualification.

Experience:

- A minimum of 5 years of practical, hands-on experience with Check Point firewalls, security gateways, and management servers.
- Demonstrated expertise in:
 - Firewall policy configuration, optimization, and administration.



- Site-to-site and remote access VPN configuration and management.
- Implementation and management of Threat Prevention, Intrusion Prevention Systems (IPS), and Endpoint Security.
- High Availability (HA) and clustering configurations for Check Point environments.
- Proven experience in security monitoring, event logging, and integration with SIEM platforms.
- Proficiency in performing migrations, upgrades, and deployments of Check Point solutions across diverse environments.
- Strong analytical and troubleshooting skills in complex network security infrastructures.
- Solid understanding of QA testing methodologies, device hardening, and secure configuration standards.
- Experience in developing and maintaining documentation, operational manuals, and conducting training or knowledge transfer sessions for ICT teams.
- Ability to perform effectively in dynamic, fast-paced environments, managing both scheduled implementations and critical incident responses.

5. BIDDER REQUIREMENT SPECIFICATION

Bidders must:

- Be an authorised Check Point reseller/partner with a valid certificate.
- Demonstrate prior experience in implementing similar solutions (provide references for at least 3 comparable projects).
- Provide proof of Check Point certified engineers.
- Submit detailed project implementation methodology and timelines.
- Include a three-year support and maintenance plan with Service Levels.
- Provide financial quotations broken down by:
 - Hardware and software
 - Licenses
 - Installation and configuration services
 - Support and maintenance services



6. BID SUBMISSION DETAILS

- **Submission Format:** Bids must be submitted in **two parts**:
 - *Technical Proposal* (solution design, methodology, compliance with requirements)
 - *Financial Proposal* (detailed costing, including VAT).
-

7. IMPLEMENTATION REQUIREMENTS

For the implementation of Check Point security devices in the new buildings, the appointed service provider will be required to:

- Conduct technical and business requirement workshops with the relevant ICT units and business stakeholders to gather, confirm, and document requirements.
 - Develop a detailed implementation plan covering installation, configuration, integration, testing, and commissioning of the devices.
 - Ensure seamless integration with existing Check Point environments already deployed in three (3) buildings.
 - Provide knowledge transfer and training to internal ICT teams to ensure effective use, monitoring, and management of the devices.
 - Minimise disruption to business operations during deployment by following a phased rollout approach.
-

8. METHODOLOGY AND SUPPORT

- Service providers must present a clear project implementation methodology, incorporating industry best practices for ICT deployments, configuration, and security.
- The methodology should cover project initiation, planning, execution, monitoring, and close-out, including user acceptance testing (UAT).



- The bidder must provide a support and maintenance plan to ensure continuous operation and availability of network services for a period of three (3) years. This includes proactive monitoring, patch management, software updates, and 24/7 technical support.

8.1 Bidder Requirements and Specification

- The Bidder represents that,
 - it has the necessary expertise, skill, qualifications, and ability to undertake the work required in terms of the scope of work or system requirements.
 - it is committed to providing the Products or Services; and
 - perform all obligations detailed herein without any interruption to the NT.
- The Bidder must deliver the service professionally, following best practices and high standards typical of well-managed businesses providing similar services.
- The Bidder must perform the Services in the most cost-effective manner consistent with the level of quality and performance as defined in the scope of work or System requirements.
- Sufficient capacity to provide support and maintenance of the software solution (Support structure/organogram)

9. SUMMARY OF EVALUATION CRITERIA

9.1 Bid Evaluation Stages

The bid evaluation process consists of three stages; a bidder must qualify for each stage to be eligible to proceed to the next stage of the evaluation. The stages are as follows:

Table 3: Bid Evaluation Stages

Stage	Description
Stage 1	Administrative Requirements Evaluation
Stage 2	Functionality/Technical Evaluation
Stage 3	Preference Points System (Price and Specific Goals) Evaluation

9.2 Stage 1: Mandatory Requirements Evaluation

An administrative evaluation will be carried out on all the bid proposals received and if the under mentioned documentation is not signed and/or attached such a bid will be eliminated from any further evaluation.



- a) Bidders must provide a letter/certification that indicates that they are a certified partner/reseller with the OEM whose product they are selling.
- b) Pricing proposal (SBD 3.3) which must include the following:
 - o Hardware and software.
 - o Licenses.
 - o Installation and configuration services.
 - o Support and maintenance services.
- c) In case of Joint Venture, Consortium, Trust, or Partnership, a signed teaming agreement is required with the partner.

9.2.1 Additional Requirements (Not for elimination)

- a) The format of the CVs must be in accordance with the prescribed format (**ANNEXURE A1**).
- b) A brief narrative profile of the potential bidder must be submitted in the prescribed format in (**ANNEXURE A2**) as part of the bid documentation and attached supporting documentation.
- c) Submitted CVs for the resources must indicate the position they must be evaluated for, (project Manager or Engineer/Technical resources.)
- d) Proof of valid registration with Compensation for Occupational Injuries and Disaster (COIDA).
- e) Valid work permit and existing security clearance for foreign nationals are compulsory.
- f) Proof of Central Supplier Database (CSD) full report.
- g) Bidders are required to submit proof of educational qualification(s) for all resources required.
- h) All foreign qualifications must be accompanied by a valid South African Qualifications Authority (SAQA) certificate of evaluation.
- i) In the case of a Joint Venture, Consortium, Trust, or Partnership a Valid Tax Clearance Certificate and/or SARS issued pin code for both companies must be submitted (which will be verified)
- j) In the case of a Joint Venture, Consortium, Trust, or Partnership, a signed teaming agreement must be submitted.
- k) In the case of a Joint Venture, Consortium, Trust, or Partnership a Consolidated Central Supplier (CSD) Database Registration or both companies CSD are required.

NB: Failure to comply with the above-mentioned requirements within 7 working days after being informed will lead to invalidation of your bid.

NOTE:



- ***The National Treasury may contact bidders in case additional information is required.***
- ***A site inspection of the bidder's premises may be contacted to verify authenticity of the company.***

9.3 Stage 2: Functionality Evaluation

Table 4: Functionality Evaluation Criteria

Evaluation Criteria	Weight	Scoring Criteria
1. Proven Track Record The bidder must have previously successfully supplied, installed, configured and maintained and supported similar projects in the recent 10 years. The reference letters must contain the following: Description of the project, Client name, Client contact (i.e., email or office number), Project start date, project end date and should be on the client letterhead and signed. Furthermore, a completion certificate, purchase order and SLA must be aligned with the reference letter submitted. <i>NB: The reference letter/PO/completion certificate/SLA should indicate all the requirements mentioned above and will be considered. Failure to supply the required documents as per the criteria will result in allocation of the lowest score.</i>	20	5- Excellent 5 or more reference letters and 5 or more PO/Completion Certificate/SLA submitted. 4- Very Good 4 reference letters and 4 PO/Completion Certificate/SLA submitted. 3 -Good 3 reference letters and 3 PO/Completion Certificate/SLA submitted. 2- Average 2 reference letters and 2 PO/Completion Certificate/SLA submitted. 1-Poor 1 reference letter and 1 PO/Completion Certificate/SLA submitted.
1.1. Project Manager Qualification	15	5 = Honours degree or Post Graduate Diploma (NQF 8) or



A minimum of a National Diploma/NQF6 in ICT and related fields (IT, Computer Science, and Engineering disciplines). Plus, equivalent Certified Project Management Certifications		higher, plus Project Management certification 4= Bachelor's degree/Advanced Diploma (NQF 7) plus Project Management certification 3 = National Diploma/NQF6 plus Project Management certification 2= Matric plus Project Management certification 1= Matric without project management certification
1.2. Project Manager Experience A minimum of 5 years of experience, with at least five years of managing complex projects in a technical environment. Desirable or equivalent experience in Microsoft Project (MSP). Experience with the full product lifecycle, with an understanding of the development lifecycle and various technology methodologies that support that lifecycle. Extensive Project Management Skills (Minimum 5 years), Project/Program Planning skills; Financial Management Skills; Scope Management skills; Time management skills, Quality Management skills; Risk and Issue management skills; Project Budgeting skills; Integration Management skills; Human Resource Management skills; Communication skills; Report writing skills.	15	5 = More than 7 Years 4 = 6 Years 3 = 5 Years 2 = 3 to 4 Years 1 = 1 to 2 Years



1.3. CheckPoint Security Engineer Qualifications A minimum of a National Diploma/ NQF6 in Information Technology/Computer Science or any related field, plus Check Point Certified Security Master or Check Point Certified Security Master Elite.	15	5 = Honours degree or Post Graduate Diploma (NQF 8) or higher, plus Check Point Certified Security Master or Check Point Certified Security Master Elite Certification. 4= Bachelor's Degree/Advanced Diploma (NQF 7) plus Check Point Certified Security Master or Check Point Certified Security Master Elite Certification. 3 = National Diploma/NQF6 plus Check Point Certified Security Master or Check Point Certified Security Master Elite Certification. 2= Matric plus Check Point Certified Security Master or Check Point Certified Security Master Elite Certification. 1= Matric without Check Point Certified Security Master or Check Point Certified Security Master Elite Certification.
1.4. Check Point Security Experience A minimum of 5 years' experience in installing, upgrading, managing, maintaining, and supporting Check Point firewalls/gateways.	15	5 = More than 7 years' experience. 4 = 6 Years 3 = 5 Years 2 = 3 to 4 Years 1 = 1 to 2 Years



2. Proven Technical Competencies (aligned to the services to be rendered) • Submission of a detailed Project Approach and Methodology document: ○ Detailed Project plan with: ▪ Milestones ▪ Implementation Plan ▪ Deliverables; and ▪ Costing Schedule Etc. ○ Clear understanding of the context of the requirement. ○ Clear strategy for the execution of the requirement. • The methodology proposed needs to be innovative, including but not limited to the following— ○ Extensive and highly interactive stakeholder interactions, ○ Showcase the value of the approach, ○ Align the proposal with the goals of the stakeholders ○ Share examples of where similar methodologies have been implemented and succeeded. • Proposed solution	20	5 = Excellent (Four of the following have been submitted: proof of proposed—approach, methodology; proposed solution aligned to the services to be rendered and additional information over and above what is requested). 4 = Very Good (Three of the following have been submitted: proof of proposed—approach, methodology, and proposed solution aligned to the services to be rendered) 3 = Good (two of the following have been submitted: proof of proposed approach, methodology, or proposed solution aligned to the services to be rendered) 2 = Average (one of the following has been submitted: proof of proposed—approach, methodology, or proposed solution aligned to the services to be rendered) 1 = Poor (No proof of proposed approach and methodology; proposed solution)
Total	100	
Minimum Threshold	60	



Bidders who did not meet a minimum threshold of 60% on Technical Evaluation Criteria will be disqualified for further evaluation on price and specific goals.

NOTE:

- ***The bidders are expected to provide a minimum of only one CV for the most experienced resource per role for evaluation.***

9.4 Stage 3: Preference Point System

In terms of the Preferential Procurement Regulations, 2022, Regulation 4(1), the applicable Preference Point System for this tender is 80/20, Price (80), and Specific Goals (20). In terms of Regulation 4(2-4) of the Preferential Procurement Regulations, preference points must be awarded for specific goals stated in the tender. The bidder must provide the relevant proof/ required documents for each preference point system indicated.

9.4.1 Pricing Evaluation

- The Service Provider must cost for the work to be done regarding license fees, system maintenance, and support. For financial evaluation purposes, the service provider must provide a pricing schedule.
- The Financial Proposal must contain the financial proposal (SBD 3.3), which includes: cost for the work to be done regarding license fees, system maintenance and support, and the disbursement cost if applicable.
- The NT reserves the right to negotiate rates submitted by bidders.

9.4.2 Specific Goals

For the purposes of this tender, the tenderer will be allocated points based on the goals stated and should be supported by proof/ documentation stated in Table 5 below.

Specific goals for the tender and points to be claimed are indicated in the table below:

The bidders who complied with the mandatory requirements and meet the minimum threshold of this bid were evaluated according to the Preference Point Scoring System as determined in the Preferential Procurement Regulations, 2022, pertaining to the Preferential Procurement Policy Framework Act, Act No 5 of 2000.

The following preference point system is applied to all the bids:



Table 5 : Specific Goals

	Specific goals	Score	Required proof/ documents to be submitted for evaluation purposes
1.	The company owned by people who are Youth. • 100% company owned by youth = 5 points • 75% - 99% company owned by youth = 3 points • 60% - 74% company owned by youth = 2 points • 51%- 59% company owned by youth = 1 points • 0 - 50% company owned by youth = 0 points	5 points	Proof of claim as declared on SBD 6.1 (one or more of the following will be used verifying the tenderer's status: • Company Registration Certification/document (CIPC) • Company Shareholders certificate • Certified identification documentation of company director/s • B-BBEE Certificate of the tendering company. • Consolidated B-BBEE certificated if the tendering company is a Consortium, Joint Venture, or Trust (Issued by verification agency accredited by the South African Accreditation System). • Agreement for a Consortium, Joint Venture, or Trust.
2.	The company is owned by Black people. • 100% company owned by black people = 5 points • 75% - 99% company owned by black people = 3 points • 60% - 74% company owned by black people = 2 points • 51%- 59% company owned by black people = 1 points	5 points	



	0 - 50% company owned by black people = 0 points		
3.	The company owned by Women. 100% company owned by people who are women = 5 points 75% - 99% company owned by people who are women = 3 points 60% - 74% company owned by people who are women = 2 points 51%- 59% company owned by people who are women = 1 points 0 - 50% company owned by people who are women = 0 points	5 points	
4.	The company owned by people who are disabled. 100% company owned by disabled people = 5 points 75% - 99% company owned by disabled people = 3 points 60% - 74% company owned by disabled people = 2 points 51%- 59% company owned by disabled people = 1 points 0 - 50% company owned by disabled people = 0 points	5 points	



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***Note:**

Points will be allocated based on % ownership of the Company (Please attach proof/ required documents).

Failure to submit the required proof will lead to a zero (0) status level for non-compliant service providers. The points scored by a bidder in respect of the points indicated above will be added to the points scored for price. Only a bidder who has completed and signed the declaration part of the preference claim form will be considered. NT may, before a bid is adjudicated or at any time, require a bidder to substantiate claims made regarding the required proof. A trust, consortium, or joint venture will qualify for points as a legal entity, provided that the entity submits the required proof.

9.4.3 Timeframe (Project Duration)

The successful bidder will be appointed for a period of three (3) years from the date of appointment.

9.4.4 Implemented Landscape

Support must be provided at various locations where NT is located which include but are not limited to the following:

- Riverwalk Office Park - Ashlea Gardens, Pretoria, Block A and C

10. DUE DILIGENCE

The State reserves the right to:

1. Conduct due diligence during the evaluation process to determine the ability of the bidder to honour contractual obligations that might emanate from this tendering process. The due diligence is not only limited to the bidder but to all parties the bidder might have confirmed to do business with for the fulfilment of the contract that might be awarded.
2. Conduct due diligence prior to final award or at any time during the contract period and this may include pre-announced/ non-announced site visits. During the due diligence process the information submitted by the bidder will be verified and any misrepresentation thereof may disqualify the bid in whole or parts thereof.
3. Conduct any evaluation verifications prior to final award or at any time during the contract term period.



11. TERMS AND CONDITIONS OF THE BID

- The successful service provider(s) and its employees or consultants will have to undergo a mandatory security clearance process. NT reserves the right to cancel, terminate or, not award the contract to a company that either doesn't avail itself for security clearance or fails such. The successful supplier will also enter into a non-disclosure agreement with the NT.
- The CVs presented as part of the bid must be available for providing the service at NT sites. If the resource is not available, NT reserves the right to accept or reject the replacement CVs presented. The service provider will be responsible for providing the desired replacement resources should the replacement CVs be rejected by NT.
- NT has the right to terminate the contract as and when the services are no longer required or as soon as the allocated funds are depleted.
- The service provider must undertake to conclude an agreement(s) which must consist of, but is not limited to the following:
 - A clear description of the required services and deliverables
 - Defined payment terms for the service.
 - Agreement that the successful service provider shall be a single point of contact for the service. In a case where the service provider outsourced services, the service provider will manage the NT outsourced company directly.
 - Agreement that the successful service provider must provide qualified personnel who have undergone necessary training and certification to provide the required service. Should the skill/s not be available in-house, this must be specified.
- Successful bidder(s) must be able to commence work as soon as the agreement(s) have been signed.
- NT reserves the right to screen and vet shortlisted service providers before the appointment.
- The NT reserves the right to terminate the contract if there is clear evidence of deviations from the agreed specifications.
- NT reserves the right to communicate with the service provider pertaining to information submitted on the closing date and time.



- NT reserves the right to contact references as per the prescribed reference template during the evaluation and adjudication process to obtain information and request any additional information.

12. ANNEXURE A1: CURRICULUM VITAE TEMPLATES

Notes:

- The CV format provided must be strictly adhered to.
- The CV shall not be longer than 4 x A4's. A Minimum font size of 10 shall be used.
- The CVs must specifically and clearly address the service requirements for evaluation purposes.
- Only CVs may be submitted if the employee is employed or affiliated with the company submitting the CV.
- CVs must be signed by the proposed resource.
- Resource may only be submitted by one company.
- CV template is a prerequisite and the actual CV information may be supplement to the completed and provided CV template.

NOMINATED INDIVIDUAL'S CV

Nominated Individual's First Names	
Nominated Individual's Surname	
Nominated Individual's Date of Birth (yyyy-mm-dd, e.g. 2010-03-04)	
Nominated Individual's Nationality	
Nominated Individual's ID Number or Passport Number	
Service Provider's Name	



Role of Nominated Individual	
-------------------------------------	--

Education/Qualifications			
Institution	From Date	To Date	Qualification Obtained (Include the discipline, e.g., BSc Computer Engineering)

Language Skills			
(Enter the languages below and indicate your competency level: excellent, average, or basic.)			
Language	Reading	Speaking	Writing
English			

Membership of Professional Bodies
(Describe in full, do not use acronyms or abbreviations)

Professional Experience (work history in descending order of years)			
From Date	To Date	Company/Organisation	Position



Full Current Contact Details of Three References to be Provided				
Full Names	Position	Company/ Organization	Telephone No. (with country and	Cell Phone No. (With country code)

Declaration by the Nominated Individual Described in this CV. I declare that the above information is accurate and can be supported by documents and references on request. I declare that my CV is not included in the proposal of any other service provider.		
Name	Signature	Date

Approved by the Service Providers Submitting the Bid		
Service Provider's Name		
Service Provider's Representative's		
Name	Signature	Date



Notes:

Note each page must be signed by the nominated individual whose details are given, and a representative of the service provider submitting the bid. Submit the signed copy as part of the bid.



13. ANNEXURE A2: DETAILS OF SERVICE PROVIDER

13.1 SERVICE PROVIDER

Item	Detail	Description
Service Provider's Name		Name of the organisation or individual submitting
Central Supplier Database (CSD) Number		Reference number for the CSD system
Service Provider's Postal Address		Box number
		Suburb
		Postal code
Service Provider's Street Address		Number and street name
		Suburb
		Town/city
		Postal code
Service Provider's Telephone Number		Code and number, e.g., 012 488
Service Provider's Registration Number		Company registration number if Applicable
Service Provider's VAT Registration		If applicable
Service Provider's SARS Tax Number		



Service Provider's Tax Clearance Certificate Expiry Date		yyyy-mm-dd, e.g., 2010-03-04
Contact Person		Contact person for this bid
Contact Person's Cell Phone Number		Number, e.g., 088 345 6789
Contact Person's Email Address		
Name of Person Signing this Bid		Full name
Date of Signature of the Bid		yyyy-mm-dd, e.g., 2010-03-04
Capacity Under which this Bid is Signed		Director, member, individual, etc.
Signature		Sign here

Notes:

- If the postal address is the same as the street address, leave the postal address fields blank.
- When completed, print a copy and sign. Submit the signed copy as part of the bid.
- This form must be completed irrespective of whether the service provider is an individual or an organisation.



14. ANNEXURE A3: SERVICE PROVIDER PROFILE

14.1 SERVICE PROVIDER

Summary of Service Provider’s Relevant Experience (maximum 10 one-sentence bullet points)
☐
☐
☐
☐
☐
☐
☐
☐
☐
☐

Summary of Service Provider’s Areas of Expertise (maximum 10 one sentence bullet points)
☐
☐
☐
☐
☐
☐
☐
☐
☐
☐



Locations of Service Provider’s Offices in SA (names of towns only)

Service Provider Name	
Representative’s Name	

Representative’s Signature	
Date of Signature	

Notes:

When completed, print a copy and sign. Submit the signed copy as part of the bid.



15. ANNEXURE A4: LIST OF SIMILAR PROJECTS AND CLIENTS CONTACT TEMPLATE

Project Description	Scope of Work	Breakdown of the resources and roles	Duration (Start date -end date)	Client Contact Details

NT020-2025: APPOINTMENT OF AN ACCREDITED SERVICE PROVIDER TO SUPPLY, INSTALL, AND CONFIGURE CHECKPOINT NEXT-GENERATION FIREWALL DEVICES IN THE NATIONAL TREASURY (NT) NEW BUILDINGS WITH A THREE-YEAR PROFESSIONAL SERVICES, MAINTENANCE, AND SUPPORT CONTRACT

